

	M.A.M. SCHOOL OF ENGINEERING	
	Accredited by NAAC Approved by AICTE, New Delhi; Affiliated to Anna University, Chennai	
	Siruganur, Trichy -621 105.	www.mamse.in



CRITERION 6

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Policy document on providing financial support to teachers



M.A.M. SCHOOL OF ENGINEERING

Accredited by NAAC

Approved by AICTE, New Delhi; Affiliated to Anna University, Chennai

Siruganur, Trichy -621 105.

www.mamse.in

Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years


C 1) Provide Policy document on providing financial support to teachers

S.No.	Description	Page No.
1	Policy document on providing financial support to teachers	3 - 4

Principal

PRINCIPAL

**M.A.M. SCHOOL OF ENGINEERING
SIRIGANUR, TIRUCHIRAPPALLI-621 105**

	M.A.M. SCHOOL OF ENGINEERING	
	Accredited by NAAC Approved by AICTE, New Delhi; Affiliated to Anna University, Chennai	
	Siruganur, Trichy -621 105.	www.mamse.in

Financial Assistance Policy for Staff

To grow along with the Institute, faculty members are granted and sponsored for higher studies (Master Degree) in their field at various Universities. All non-doctoral faculty members are encouraged to enroll PhD program in various Universities and also the Management provides on duty / Financial assistance whenever necessary.

Faculty Development Programs, Seminar, Workshops, Conferences and Patent filing

The management encourages and provides financial help to all faculty members to attend seminars, faculty development programs, workshops and conferences and for selected programs the faculty members are fully sponsored. The faculty members are being deputed to faculty development programs, short term/orientation courses during vacation or non-vacation days without affecting the academic work. Preference will be given to those, who have to fulfill the requirements of rules stipulated for Career Advancement. The period of absence is treated as "On Duty". The Management promotes the faculty members to file patents and provide financial assistance favoring the cost of application

The Guidelines on TA/DA norms are appended below for faculty who will be attending any meeting / Conferences/faculty development program/workshop/training etc.at other

Faculty members are required to submit the requisition form for claiming Registration fee or travelling allowance for attending any meeting /Conference/faculty development program/workshop/training etc.at other institutions.

1. The requisition form should be enclosed with the necessary supporting documents such as brochure, confirmation letter etc.
2. The Institution provides a grant up to Rs.3000 for faculty members participating in workshop.

3. The Institution offers up to Rs.10000 for faculty members who publish papers in International journal/ conferences as professional development allowance.
4. The Institution affords up to Rs.10000 for filing the patent favoring the cost of application.
5. The Institution bears the examination fee for faculty those who enroll NPTEL online course and other academic oriented courses.
6. Institution appreciates faculty who secure 95% to 100% results with certificates and Monetary recognition of Rs.1000 to Rs 2000 per subject
7. The Institution has group insurance scheme to entire faculty and Students.
8. Institution also provides loan from Rs.25000 to Rs.100000 to cater medical/emergency expenses.


Principal

Dr.P.RANJITH KUMAR, M.E., Ph.D.,
PRINCIPAL
M.A.M. School of Engineering
Siruganur, Trichy-621 105.


Correspondent

CORRESPONDENT
M.A.M SCHOOL OF ENGINEERING